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## March 12, 2020

## Hospital Staff:

As we work tirelessly to prepare for the impact COVID-19 will have on our operations, we wanted to provide you with information on important actions that we are taking.

Each hospital is following their pandemic plan. The following triggers activate the pandemic plan:

- Trigger 1: Pandemic outbreak has been reported in the continental U.S.
- Trigger 2: Pandemic outbreak bas been reported in the State of Ohio.
- Trigger 3: Pandemic outbreak has been identified in the community, hospital, or group homes.
- Trigger 4: Three cases of pandemic disease have been identified in the hospital or group homes.

Once a hospital activates Trigger 3, all staff and visitors will go through an additional screening process (see attached) to ensure the highest level of public safety.

We remain committed to continuously updating you as the situation progresses. Please know that the screening and visitation policy may change as the situation changes in your region.

If you have questions about coronavirus, you can visit <a href="http://coronavirus.ohio.gov/">http://coronavirus.ohio.gov/</a> or you can call the Ohio Department of Health hotline at 1-833-4-ASK-ODH or 1-833-427-5634.

Thank you for all that you do, and stay healthy.

Sincerely,

LOTI CHSS

Director

Justin Trevino, M.D.

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