

Visitors and Contractors COVID-19 Screening Script

The safety of our employees, customers, clients, and visitors remains our primary concern. To help prevent the spread of COVID-19 and reduce the potential risk of exposure to others, we are conducting a simple verbal screening of visitors to our worksite. Your participation is important to help us take precautionary measures to protect you and everyone in the building.

Thank you for your time and co-operation.

1. Are you showing any signs of one or more of the following [symptoms](#) - Temperature 100.4 °F or higher, cough, shortness of breath, chills, repeated shaking with chills, muscle pain, headache, sore throat, loss of taste or smell or difficulty breathing?
2. Is the information you provided true and correct to the best of your knowledge?

If the answer to question #1 is NO, the questioner must also observe the visitor to ensure they appear well. Then proceed with the meeting ensuring the visitor is wearing a mask, explaining how social distancing will be implemented for the meeting, and providing our expectations for following social distancing guidelines and good hygiene practices during the visit.

If the answer to question #1 is YES or the visitor appears unwell, politely advise the visitor to leave the premises and explain that an alternate method will be identified to conduct the meeting. Notify appropriate worksite management personnel for cleaning.

