



## **Call for Board Members – Maine Osteopathic Educational Foundation**

The Maine Osteopathic Educational Foundation invites applications for positions on its Board of Directors. As a benevolent, charitable, and educational institution operating under §501(c)(3) of the U.S. Internal Revenue Code, we are dedicated to advancing osteopathic medicine, improving healthcare, and fostering educational opportunities within the state of Maine.

### **MOEF Mission & Purpose:**

- Promoting the education of Maine students in osteopathic medicine.
- Enhancing the practice of osteopathic medicine through continuing education for practicing physicians.
- Improving healthcare by educating health professionals and the public on osteopathic principles and conducting relevant research.
- Collecting, managing, and disbursing funds to support our mission.
- Facilitating training programs for individual development and community benefit.

### **Board of Directors Responsibilities:**

- Support the association's mission, to include taking an active role in fundraising activities, and ensuring good stewardship of charitable donations and foundation funds.
- Ensure compliance with the Foundation's purposes, objectives, and legal obligations.
- Review and approve changes in Foundation activities, policies, bylaws, etc.

**Desired Board Applicants:** Seeking up to eleven (11) Directors of the MOEF who are members of the greater Maine osteopathic community (physicians, students, residents, or members of the public) including but not limited to:

- MOA Members, Past Presidents or former MOA leadership
- Young Physicians in Practice (1-5 years post-training)
- Osteopathic Medical Students, preferably recipients of the MOA's Student Scholarship

April 2024

- Champions of Osteopathic Medicine (public members outside of the profession, but with a deep connection to the MOA and/or to the osteopathic profession in Maine)

**Qualifications:**

Members of the greater Maine osteopathic community (osteopathic physicians, students, residents, or members of the public with connection to and passion for the osteopathic profession) who possess the following:

- Ability to effectively contribute to fulfilling the responsibilities of the Board (2-4 board meetings per year, with some interim meetings and duties).
- Commitment to the Foundation's mission and values.
- Knowledge or experience in healthcare, education, nonprofit management, or related fields.
- Willingness to lead and engage in fundraising and governance activities.

**Terms of Office:**

- Elected Directors serve three-year terms, limited to three consecutive terms.
- Terms are staggered to ensure continuity and stability in governance.

**Compensation and Prohibited Practices:**

- Directors do not receive compensation but may be reimbursed for reasonable expenses. Loans to Directors and Officers are prohibited.
- Conflict of Interest Policy and procedural guidelines for compensation approval ensure transparency and integrity.

**How to Apply:**

Interested individuals who meet the qualifications are invited to submit their resume or curriculum vitae along with a statement of interest outlining their relevant experience and commitment to the Foundation's mission. Applications should be sent to Amanda Mahan at [amahan@mainedo.org](mailto:amahan@mainedo.org) by May 15<sup>th</sup>, 2024. Elections will be held at the Maine Osteopathic Association Business Meeting June 15<sup>th</sup>, 2024 held in conjunction with the 113<sup>th</sup> MOA Convention at The Samoset Resort in Rockport, ME.

The Maine Osteopathic Educational Foundation values diversity and encourages applications from individuals of all backgrounds, including those from underrepresented communities.

*Thank you for your interest in serving on the Board of Directors of the Maine Osteopathic Educational Foundation. Your dedication and expertise will contribute significantly to advancing osteopathic medicine and healthcare in Maine. For more information about the MOEF or to donate, visit <https://www.mainedo.org/moef>.*

PO Box 315, Manchester, ME 04351 | 207-623-1101 | <https://www.mainedo.org/moef>