

To create a submission, please follow the steps in order below.

1. Click on the link below to create a submission.
 - a. <https://catalyst.omnipress.com/#collection/405/submission>
2. If you already have an account in CATALYST, **Login**.
 - o A new blank submission will be created.
 - If a new blank submission is not automatically created, click the link again.
 - o A new submission can also be created by clicking **SUBMISSIONS** in the Dashboard menu. Then click **Create Submission** on the right.

Please note: If you have submitted to another collection in CATALYST, you may see [submissions|reviews|notifications] on your dashboard. They will be separated by the title of the Event/Collection they are part of.

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3. If you **do not** have an account in CATALYST, click on the **Register** tab.
 4. Enter your email address, password and confirm the password. Click the Signup button.
 - a. **An email will be sent to you.**
 5. Click on the turquoise button in your email labeled, **"Confirm Account."**
 6. A pop-up will appear stating, "Thank you for confirming your email."
 7. Click on the **"Please click here to login."**
 8. Login to your account.
 9. Once logged in, a turquoise box will pop up at the top of your screen indicating you have created a submission.
 10. Read the *[your collection's first tab name]* tab.
 11. Complete all the required fields on all the tabs.
 12. Click **"Save,"** on the bottom right of your screen after you complete each tab.
 13. Click on the **"Submit"** button on the bottom right of your screen when you are ready to submit your abstract.

For additional help, please use this [helpful guide](#).

Collection Technical Support

Click **"Support"** at the top of the site (or **"Site Support"** for sign in issues) to submit a support ticket.